

**Person Specification**

# Part A

The following criteria (experience, skills and qualifications) will be used to short-list at the application stage:

Essential

* Experience of building and/or facilities management
* A relevant trade qualification
* Conversant with current Health and Safety Legislation / Regulations / COSHH with practical experience
* Considerable experience of carrying out repairs and maintenance tasks
* Evidence of continuing professional development
* Appropriate behaviour and attitude towards safeguarding and promoting the welfare of children and young people including:

- motivation to work with children and young people

- ability to form and maintain appropriate relationships and personal boundaries with children and young people

- no disclosure about criminal convictions or safeguarding concern that makes applicant unsuitable for this post.

Desirable

* Prior experience in a caretaking role
* Staff management/ supervision experience
* Developed negotiation skills
* Computer literate (Microsoft packages)
* Membership of a trade professional body
* Administration experience

# Part B

The following criteria will be further explored at the interview stage:

* Customer focused with strong interpersonal skills
* Ability to communicate effectively
* Understanding of the equalities and diversity agenda
* Enthusiastic individual with drive to achieve successful outcomes
* Able to make sound judgements and decisions under pressure
* Flexible approach to working

**Additional Requirements**

The successful candidate will be required to work flexibly including occasional weekends and evenings. The successful applicant will be expected to take their annual leave allowance during school holiday periods.